



Australian Government

Department of Infrastructure and Regional Development

FOR: The Hon Jamie Briggs MP cc: The Hon Warren Truss MP Mr Mike Mrdak, Secretary Ms Lyn O'Connell, Deputy Secretary	PDR ID: MS14-001603	For Decision by: 16 December 2014
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SUBJECT: COMMUNITY DEVELOPMENT GRANTS - CENTRAL COAST YOUTH SKILLS AND EMPLOYMENT CENTRES PROJECT, TUGGERAH, NEW SOUTH WALES

Recommendation: That you:

1. **Approve** under Section 71 of the *Public Governance, Performance and Accountability Act 2013* the expenditure of relevant money as a grant for funding of up to \$770,000 (GST inclusive) from the Community Development Grants Programme to Central Coast Group Training Ltd for the Central Coast Youth Skills and Employment Centres project, subject to the Department imposing the risk treatments identified (Attachment A) and any conditions requested by you in writing;
2. **Agree** to the Department's assessment (Attachment A) that the project is considered value with relevant money; and
3. **Sign** the attached letters to the proponent and Mrs Karen McNamara MP, Member for Dobell, advising of your decision (Attachment B).

Key Issues:

1. In the lead up to the 2013 Federal Election, the Government committed to provide funding of up to \$2,700,000 (GST exclusive) for the Central Coast Youth Skills and Employment Centres project in Tuggerah, New South Wales. As the project will be delivered in two Stages, the recommended spending proposal for Stage 1 is \$700,000 (GST exclusive).
2. Stage 1 of the Central Coast Youth Skills and Employment Centres project will provide for the hardware and software requirements of the Central Coast Youth Skills and Employment Centre at Tuggerah, including the implementation of data communications and networking, technology enabling services, server-based services, site networking, enabling technologies, distributed technology and energy efficiency initiatives. Procurement and installation work is planned to commence in November 2014 and be completed by the end of February 2015.
3. Based on the information provided by the proponent and the Department's assessment of the project and proponent, provision of funding for this project in its current form is value with relevant money and represents efficient, effective, economical and ethical use with relevant money. A summary of the Department's assessment is at Attachment A.
4. The Department's assessment has identified one risk to the successful implementation of the project as listed in the Risk Analysis Table in Attachment A. The risk to project viability of the tender process to confirm final costs being incomplete can be successfully mitigated through a treatment in the Funding Agreement. The proponent will be required to provide details of the final tender to confirm project costs prior to the payments being made.

CLEARED BY:	s 47F	1. APPROVED / NOT APPROVED 2. AGREED / NOT AGREED 3. SIGNED / NOT SIGNED s 47F 
CONTACT:	s 47F	
DATE:	1/12/2014	
DIVISION:	Infrastructure Investment	
BRANCH:	Regional Programmes	

UNCLASSIFIED

5. Advice on *Public Governance, Performance and Accountability Act 2013*, Rules and the Commonwealth Grants Rules and Guidelines, 1 July 2014, requirements is at Attachment C.

Sensitivity: Nil

Background: Nil

Resources: Nil

Consultation: Nil

Attachments:

- A. Assessment of project proposal and proponent organisation
- B. Letters advising of your decision
- C. *Public Governance, Performance and Accountability Act 2013*, Rules and the Commonwealth Grants Rules and Guidelines, 1 July 2014 requirements



The Hon Jamie Briggs MP

Assistant Minister for Infrastructure
and Regional Development
Member for Mayo

Reference: MS14-001603

s 47F

General Manager
Central Coast Group Training Ltd
PO Box 3100
TUGGERAH NSW 2259

Dear s 47F

**COMMUNITY DEVELOPMENT GRANTS PROGRAMME – CENTRAL
COAST YOUTH SKILLS AND EMPLOYMENT CENTRES PROJECT**

I am pleased to advise you that I have approved funding of up to \$770,000 (GST inclusive) under the Community Development Grants Programme to Central Coast Group Training Ltd for stage 1 of the Central Coast Youth Skills and Employment Centres project. This approval delivers in part on a 2013 election commitment.

Provision of funding is dependent on the preparation and execution by both parties of a Funding Agreement that sets out the terms and conditions under which the funding is provided, and the settling of other details, including provision of details of the final tender to confirm project costs prior to the payments being made.

You must enter a Funding Agreement within four weeks of the project being approved otherwise the offer of funding will be reviewed and may be withdrawn.

You will shortly be contacted by an officer from the Department of Infrastructure and Regional Development to discuss the Funding Agreement.

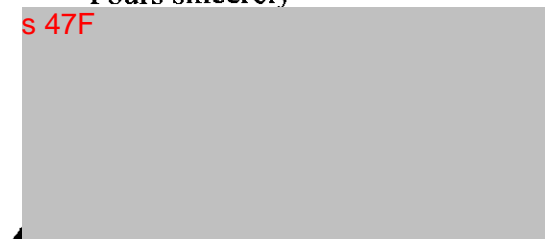
You may wish to seek guidance from the Australian Taxation Office or your tax adviser on the impact of Community Development Grants funding on your organisation's taxation liabilities.

Should you wish to conduct a project launch at the conclusion of the project or at another suitable time, please contact the Department on cdg@infrastructure.gov.au to arrange a suitable date. It would be appreciated if you could provide three possible dates and at least six weeks' notice to the Department of Infrastructure and Regional Development. This will allow time to make the appropriate arrangements for me or my representative to attend.

I wish you every success with Technology Overlay for Central Coast Youth Skills and Employment Centres project.

Yours sincerely

s 47F



Jamie Briggs

- 5 DEC 2014



The Hon Jamie Briggs MP

Assistant Minister for Infrastructure
and Regional Development
Member for Mayo

Reference: MS14-001603

Mrs Karen McNamara MP
Member for Dobell
PO Box 3763
TUGGERAH NSW 2259

Dear Mrs McNamara *Karen*

**COMMUNITY DEVELOPMENT GRANTS PROGRAMME – CENTRAL
COAST YOUTH SKILLS AND EMPLOYMENT CENTRES PROJECT**

I am writing to advise that I have approved funding of up to \$770,000 (GST inclusive) under the Community Development Grants Programme to Central Coast Group Training Ltd for stage 1 of the Central Coast Youth Skills and Employment Centres project. This funding approval delivers in part on a 2013 election commitment in your electorate.

Provision of funding is dependent on the preparation and execution by both parties of a Funding Agreement that sets out the terms and conditions under which the funding is provided, and the settling of other details, including provision of details of the final tender to confirm project costs prior to the payments being made.

The Community Development Grants Programme is administered by the Department of Infrastructure and Regional Development who will contact Central Coast Group Training Ltd shortly to discuss the details of the Funding Agreement.

I enclose details of the project for your information.

Yours sincerely *All my best,*

s 47F

Jamie Briggs

Enc

- 5 DEC 2014



Australian Government
**Department of Infrastructure
and Regional Development**

Community Development Grants Programme – Approved Project

Project ID:	CDG021
Project Title:	Central Coast Youth Skills and Employment Centres project
Proponent/Organisation Name:	Central Coast Group Training Ltd
Proponent/Organisation Type:	Australian Public Company
Project Location:	3 Bounty Close, Tuggerah NSW 2259
Primary Electorate:	Dobell
CDG Commitment:	\$2,700,000 (GST exclusive)
Stage 1 CDG Commitment:	\$700,000 (GST exclusive)
Total Project Cost:	\$2,700,000 (GST exclusive)
Stage 1 Total Project Cost:	\$700,000 (GST exclusive)
Project Description:	The project will be delivered in two stages. Stage 1 will purchase the hardware and software for the new Central Coast Youth Skills and Employment Centre, including the implementation of data communications and networking, technology enabling services, server-based services, site networking, enabling technologies, distributed technology and energy efficiency initiatives. Stage 2 will provide for the construction of a new facility to become the Central Coast Trades Focused Skills Centre, which will provide factory space for local trades based businesses to showcase their businesses to school-based apprentices and trainees.



Australian Government
Department of Infrastructure and Regional Development

FOR: The Hon Jamie Briggs MP cc: The Hon Warren Truss MP Mr Mike Mrdak, Secretary Ms Lyn O'Connell, Deputy Secretary	PDR ID: MS15-001396	For Decision by: 21 September 2015 <i>(Routine)</i>
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SUBJECT: COMMUNITY DEVELOPMENT GRANTS - CENTRAL COAST YOUTH SKILLS AND EMPLOYMENT CENTRES – STAGE TWO, NORTH WYONG, NEW SOUTH WALES

Recommendation: That you:

- (a) **Approve** under Section 71 of the *Public Governance, Performance and Accountability Act 2013* the expenditure of relevant money as a grant for funding of up to \$2,200,000 (GST inclusive) from the Community Development Grants Programme to the Central Coast Group Training Ltd for the Central Coast Youth Skills and Employment Centres – Stage Two project, subject to the Department of Infrastructure and Regional Development (the Department) imposing the risk treatments identified (**Attachment A**) and any conditions requested by you in writing;
- (b) **Agree** to the Department's assessment (**Attachment A**) that the project is considered value with relevant money; and
- (c) **Sign** the attached letters to the proponent and Mrs Karen McNamara MP, Member for Dobell, advising of your decision (**Attachment B**).

Key Issues:

1. In the lead up to the 2013 Federal Election, the Australian Government committed to provide funding of up to \$2,700,000 (GST exclusive) for the Central Coast Youth Skills and Employment Centres project in Tuggerah and North Wyong, New South Wales.
2. On 5 December 2015, ²⁰¹⁴ you approved \$700,000 (GST exclusive) for Stage One to provide for the hardware and software requirements of the Central Coast Youth Skills and Employment Centre at Tuggerah, including the implementation of data communications and networking, technology enabling services, server-based services, site networking, enabling technologies, distributed technology and energy efficiency initiatives.
3. The Department is now seeking approval of funding of up to \$2,000,000 (GST exclusive) for Stage Two, which will provide for the construction of a new facility to become the Central Coast Trades Focused Skills Centre at North Wyong, which will provide factory space for local trades based businesses to showcase their businesses to school-based apprentices and trainees. Construction for Stage Two is expected to commence in December 2015 and be completed by the end of April 2016.
4. Based on the information provided by the proponent and the Department's assessment of the project and proponent, provision of funding for this project in its current form is value with relevant money and represents efficient, effective, economical and ethical use with relevant money. A summary of the Department's assessment is at **Attachment A**.

Cleared by: s 47F Date: 28 August 2015 Phone: s 47F Branch: Regional Programmes Division: Infrastructure Investment	(a) <input checked="" type="checkbox"/> Approved / Not Approved (b) <input checked="" type="checkbox"/> Agreed / Not Agreed (c) <input checked="" type="checkbox"/> Signed / Not Signed s 47F <div style="text-align: right;"> Jamie Briggs <i>7 / 9 / 15</i> </div>
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5. The Department's assessment has identified two risks to the successful implementation of the project as listed in the Risk Analysis Table in **Attachment A**. The risk to project viability that the project costs have not been confirmed and the Development Approval has not yet been received can be successfully mitigated through a treatment in the Funding Agreement. The proponent will be required to provide evidence of the final cost for the project and receipt of the Development Approval prior to the relevant milestone payment.
6. Advice on *Public Governance, Performance and Accountability Act 2013*, Rules and the Commonwealth Grants Rules and Guidelines, 1 July 2014 requirements is at **Attachment C**.

Attachments:

Attachment A - Assessment of project proposal and proponent organisation

Attachment B - Letters advising of your decision

Attachment C - *Public Governance, Performance and Accountability Act 2013*, Rules and the Commonwealth Grants Rules and Guidelines, 1 July 2014 requirements

Attachment D – Joint Media Statement



The Hon Jamie Briggs MP

Assistant Minister for Infrastructure
and Regional Development

Member for Mayo

PDR ID: MS15-001396

s 47F

General Manager
Central Coast Group Training Ltd
PO Box 3100
TUGGERAH NSW 2259

Dear s 47F

**COMMUNITY DEVELOPMENT GRANTS PROGRAMME – CENTRAL
COAST YOUTH SKILLS AND EMPLOYMENT CENTRES PROJECT**

I am pleased to advise you that I have approved funding of up to \$2,200,000 (GST inclusive) under the Community Development Grants Programme to Central Coast Group Training Ltd for stage two of the Central Coast Youth Skills and Employment Centres project. This approval delivers on a 2013 election commitment.

Provision of funding is dependent on the preparation and execution by both parties of a Funding Agreement that sets out the terms and conditions under which the funding is provided, and the settling of other details, including evidence of the final cost for the project and receipt of the Development Approval prior to the relevant milestone payment.

You must enter a Funding Agreement within four weeks of the project being approved otherwise the offer of funding will be reviewed and may be withdrawn.

You will shortly be contacted by an officer from the Department of Infrastructure and Regional Development to discuss the Funding Agreement.

You may wish to seek guidance from the Australian Taxation Office or your tax adviser on the impact of Community Development Grants funding on your organisation's taxation liabilities.

Should you wish to conduct a project launch at the conclusion of the project or at another suitable time, please contact the Department on cdg@infrastructure.gov.au to arrange a suitable date. It would be appreciated if you could provide three possible dates and at least six weeks' notice to the Department of Infrastructure and Regional Development. This will allow time to make the appropriate arrangements for me or my representative to attend.

I wish you every success with Technology Overlay for Central Coast Youth Skills and Employment Centres project.

Yours sincerely

s 47F



Jamie Briggs

7 SEP 2015



The Hon Jamie Briggs MP

Assistant Minister for Infrastructure
and Regional Development
Member for Mayo

PDR ID: MS15-001396

Mrs Karen McNamara MP
Member for Dobell
PO Box 3763
TUGGERAH NSW 2259

Dear Mrs McNamara *Karen*

**COMMUNITY DEVELOPMENT GRANTS PROGRAMME – CENTRAL
COAST YOUTH SKILLS AND EMPLOYMENT CENTRES PROJECT**

I am writing to advise that I have approved funding of up to \$2,200,000 (GST inclusive) under the Community Development Grants Programme to Central Coast Group Training Ltd for stage two of the Central Coast Youth Skills and Employment Centres project. This funding approval delivers on a 2013 election commitment in your electorate.

Provision of funding is dependent on the preparation and execution by both parties of a Funding Agreement that sets out the terms and conditions under which the funding is provided, and the settling of other details, including evidence of the final cost for the project and receipt of the Development Approval prior to the relevant milestone payment.

The Community Development Grants Programme is administered by the Department of Infrastructure and Regional Development who will contact Central Coast Group Training Ltd shortly to discuss the details of the Funding Agreement.

I enclose details of the project for your information.

Yours sincerely *Jamie Briggs*

s 47F

Jamie Briggs

Enc

7 SEP 2015



Australian Government
**Department of Infrastructure
and Regional Development**

Community Development Grants Programme – Approved Project

Project ID:	CDG021
Project Title:	Central Coast Youth Skills and Employment Centres – Stage Two
Proponent/Organisation Name:	Central Coast Group Training Ltd
Proponent/Organisation Type:	Australian Public Company
Project Location:	2 London Drive, North Wyong, New South Wales, 2259
Primary Electorate:	Dobell
Funding Commitment:	\$2,700,000 (GST exclusive)
Stage One:	\$700,000 (GST exclusive)
Stage Two:	\$2,000,000 (GST Exclusive)
Total Project Value:	\$2,700,000 (GST exclusive)
Stage One:	\$700,000 (GST exclusive)
Stage Two:	\$2,000,000 (GST Exclusive)
Project Description:	The project will be delivered in two stages. Stage One will purchase the hardware and software for the new Central Coast Youth Skills and Employment Centre (CCYSEC) at Tuggerah, including the implementation of data communications and networking, technology enabling services, server-based services, site networking, enabling technologies, distributed technology and energy efficiency initiatives. Stage Two will provide for the construction of a new facility to become the Central Coast Trades Focused Skills Centre at North Wyong, which will provide factory space for local trades based businesses to showcase their businesses to school-based apprentices and trainees.