# Emergency Licence valid up to 30 days

**Please note:** This flowchart is representative only and does not replace the legislation. Please refer to the *Coastal Trading (Revitalising Australian Shipping) Act 2012* to confirm legislative requirements.

SUBMIT APPLICATION

*Information to be provided*

1. Details of emergency
   - Type of emergency
   - Reasons why EL needed rather than movement by GL vessel
2. Voyage details
   - Kinds of cargo/number of passengers to be carried
   - Loading ports and discharge ports
   - Number of voyages if known

ASSESS APPLICATION

(3 BUSINESS DAYS)

*Assessment criteria*

- Whether situation meets emergency definition/criteria
- Whether applicant has had previous licence cancelled
- Whether applicant has had an infringement notice issued previously
- Object of the Act
- Other matters the Minister thinks relevant

DECIDE APPLICATION

*Conditions*

- Must be a registered vessel
- Copy of licence must be displayed on the vessel
- Holder of the licence must comply with:
  - what is authorised by the licence;
  - notification requirements;
  - reporting requirements;
  - any other condition prescribed in regulations;
  - additional conditions imposed (if any)

PUBLISH DECISION ON WEBSITE

Licence details and conditions published on Department website (minus privacy, commercial in confidence or other restricted information)

SUBMIT VOYAGE NOTIFICATION

- At least 2 days before loading

*Voyage Notification*

- Vessel details
- Cargo details, including volumes and kinds of cargo carried
- Ports of loading and discharge
- Dates cargo loaded
- Date of the voyage

SUBMIT VOYAGE REPORT

Submit Voyage Report within 10 business days after the end of the licence, reporting on:

- Details of emergency
- Name of the vessel
- Kinds and volume of cargo carried/number of passengers carried
- Voyage dates
- Ports of loading
- Ports of discharge

PUBLISH VOYAGE REPORTS ON WEBSITE