

KENNA Allison

From: [REDACTED]
Sent: Tuesday, 19 May 2020 1:44 AM
To: 'vietnamesewa@gmail.com'
Subject: CDG1040 - Community Development Grants Programme - Vietnamese Community Centre - Request for information [SEC=OFFICIAL]

OFFICIAL

Hello [REDACTED] 47F

I hope this email finds you well. My name is Teresa and I am the new project officer for the Vietnamese Community Centre project.

I'd just like to follow up on the status of the land acquisition and if this has been finalised. If so, could you please provide the address for the project.

I look forward to hearing from you soon.

Kind regards,

[REDACTED]
 Contract Manager
 Community Development
 Grants
 Regional Programs Branch |
 Regional Development and
 Local Government
 Department of Infrastructure,
 Transport, Regional
 Development and
 Communications

| w: www.infrastructure.gov.au
 GPO Box 594, Canberra ACT
 2601



Australian Government

**Department of Infrastructure, Transport,
 Regional Development and Communications**

The department proudly acknowledges the Traditional Owners and Custodians of Australia, and their continuing connections to the land, waters and communities. We pay our respects to them and to their Elders past, present and emerging.

OFFICIAL

From: [REDACTED]
Sent: Friday, 20 March 2020 9:02 AM
To: 'testing new computer' <vietnamesewa@gmail.com>
Subject: RE: CDG1040 - Proposed Vietnamese Cultural Centre - Perth [SEC=OFFICIAL]

OFFICIAL

Hello [REDACTED] 47F

Thank you for providing the additional information regarding the Vietnamese Cultural Centre, including the letters of support and the artist impressions of the proposed project. We will progress the assessment of the project funding once we receive confirmation of the land acquisition and the address for the project.

Kind regards

[REDACTED]
Project Officer | Community
Development Grants Program
Regional Programs | Regional
Development & Local Government
| Local Government Division
Department of Infrastructure,
Transport, Regional Development
and Communications



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OFFICIAL

From: testing new computer <vietnamesesewa@gmail.com>

Sent: Wednesday, 18 March 2020 1:28 PM

To: [REDACTED]

Subject: Proposed Vietnamese Cultural Centre - Perth

Dear [REDACTED]

Apologise for this lateness

I have been struggling to cope with the Corona...hysteria

Please find enclosed various letters from both Liberal and Labor, and our vision how the Cultural Centre would look like once the land is acquired.

Modification of the artist impression will be updated to you if available.

I have met with Senator Dean Smith (Lib) and Patrick Gorman MP (Lab), Dr David Honey MLA (Lib), Simon Millman MLA (Lab) and will meet Leader of the Opposition Hon Liza Harvey (Lib) soon.

Ms Margaret Quirk MLA (Lab) is working on our behalf.

Premier M McGowan office and offices of Ministers Papalia (OMI, Lab) and Minister Sue Ellery MLC are overseeing the whole process for the land.

You will be updated and from now in our loop at all times.

Best regards

[REDACTED] 47F

President
WA Chapter of Vietnamese Community in Australia

Sent from [Mail](#) for Windows 10

KENNA Allison

From: [REDACTED]
Sent: Thursday, 26 March 2020 3:11 PM
To: 'vietnamesewa@gmail.com'
Subject: CDG1040 - Vietnamese Community Centre (WA) - change of Project Officer
 [SEC=OFFICIAL]

OFFICIAL

Good afternoon [REDACTED] 47F

I would like to advise that as of Friday 27 March 2020 I will be leaving the Department and the CDG Team.

You will be contacted shortly by a new Project Officer who will manage your project going forward on behalf of the Department.

I would like to thank you for all your help in progressing the project to this stage and wish you all the best for the successful completion of your project.

To ensure any questions or information you may provide reaches the new Project Officer can you please ensure emails are sent to cdg@infrastructure.gov.au as this mailbox is monitored to make sure emails reach the intended recipient.

Kind regards

[REDACTED]
 Project Officer | Community
 Development Grants Program
 Regional Programs | Regional
 Development & Local Government
 | Local Government Division
 Department of Infrastructure,
 Transport, Regional Development
 and Communications

[REDACTED]
 GPO Box 594, Canberra ACT 2601



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OFFICIAL

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Sent: Friday, 20 March 2020 9:02 AM
To: 'testing new computer'
Subject: RE: CDG1040 - Proposed Vietnamese Cultural Centre - Perth [SEC=OFFICIAL]

OFFICIAL

Hello [REDACTED] 47F

Thank you for providing the additional information regarding the Vietnamese Cultural Centre, including the letters of support and the artist impressions of the proposed project. We will progress the assessment of the project funding once we receive confirmation of the land acquisition and the address for the project.

Kind regards

[REDACTED]
 Project Officer | Community
 Development Grants Program
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 Regional Development and Communications**

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You will be updated and from now in our loop at all times.

Best regards

47F

President

WA Chapter of Vietnamese Community in Australia

Sent from [Mail](#) for Windows 10

KENNA Allison

From: testing new computer <vietnamesewa@gmail.com>
Sent: Wednesday, 18 March 2020 1:28 PM
To: [REDACTED]
Subject: Proposed Vietnamese Cultural Centre - Perth
Attachments: 113-2019 Response Minister Ellery.pdf; 200221 Nguyen, A Proposed Vietnamese cultural centre.pdf; 200303 - WA Education Minister Vietnamese Community Dean Smith.pdf; Vietnamese Cultural Centre scene 10.jpg; Vietnamese Cultural Centre scene 11B.jpg; Vietnamese Cultural Centre scene 5C.jpg; Vietnamese Cultural Centre scene 6 with stairs and red carpet.jpg; Vietnamese Cultural Centre scene 7 with stairs and red carpet[52323].jpg; Vietnamese Cultural Centre scene 9 with stairs and red carpet.jpg

Dear [REDACTED]

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Best regards

[REDACTED] 47F

President

WA Chapter of Vietnamese Community in Australia

Sent from [Mail](#) for Windows 10



**Hon Sue Ellery MLC
Minister for Education and Training
Leader of the Legislative Council**

Your Ref: 113-2019
Our Ref: 61-18713

Ms Margaret Quirk MLA
Member for Girrawheen

Email: girrawheen@mp.wa.gov.au


Dear Ms Quirk

Thank you for your letter dated 3 October 2019 regarding building a Vietnamese cultural centre on a portion of Girrawheen Senior High School site.

The Department of Education has advised that Girrawheen Senior High School is located on a 9.9704 hectares Crown reserve. The school is currently projected to have stable student enrolments over the medium-to-long term and will have sufficient accommodation capacity for its student population.

The Western Australian Planning Commission's Perth and Peel @3.5million strategy is proposing significant population growth across the metropolitan area. However, significant residential infill development is not anticipated within the Girrawheen locality.

While I understand the Principal has advised she does not have any objection to a portion of the school site being used, the Department needs to consider the strategic future educational requirements of the site. I have asked the Department to undertake this assessment.

As the site is a Crown reserve, if the Department determined that the site was surplus to requirements it would need to refer it to the Department of Planning, Lands and Heritage (DPLH), which would then manage the disposal process. In the first instance, DPLH would refer the land to other government agencies to identify whether they had a requirement for this land. If there is no interest in the site, it is then referred to the open market for sale.

It is noted in your letter that the City of Wanneroo rejected the previous location identified by the Vietnamese community. Prior to any further discussion regarding the site, the Department would need to seek some assurance that the City would support this potential location.

Thank you for your representations on behalf of the Vietnamese community.

Yours sincerely



SUE ELLERY MLC
MINISTER FOR EDUCATION AND TRAINING

25 NOV 2019



Dr Anne Aly MP
Federal Member for Cowan

Dr Anne Aly MP
Federal Member for Cowan

Shop 3
168 Wanneroo Road
Madeley WA 6065

PO Box 219
Kingsway WA 6065
T (08) 9409 4517

Dr [REDACTED]
Sent via email to vietnamesewa@gmail.com

47F

Dear [REDACTED]

RE: PROPOSED VIETNAMESE CULTURAL CENTRE

Thank you for your email of 28 November 2019 in relation to a proposed Vietnamese community cultural centre in Girrawheen. I appreciate your bringing this proposal to my attention, and I apologise for the delay in responding to you.

I hope you know that I am a strong supporter of a new cultural centre for the local Vietnamese community. Last year, I wrote to the Hon Alan Tudge MP, Minister for Population, Cities and Urban Infrastructure, to inquire about the Government's progress on the \$750,000 commitment it made for a new Vietnamese community centre. I am yet to receive a reply from the Minister, but I would be more than happy to advise you once his reply arrives.

I understand from the letter sent by State Minister for Education and Training, the Hon Sue Ellery MLC, to Ms Margaret Quirk MLA, Member for Girrawheen, that there are several stages through which the Vietnamese community's proposal would need to proceed before a cultural centre could be built on the proposed Girrawheen Senior High School site. In particular, I note that the site would first need a Departmental assessment, followed by a reference to the Department of Planning, Lands and Heritage. I encourage you to contact me again once those stages are complete, as I will have the capacity to assist after that point.

Thank you again for the email. Please feel free to get in touch again if you wish to discuss this matter further or have any other concerns.

Warm regards



Dr Anne Aly MP
Federal Member for Cowan

cc Ms Margaret Quirk MLA, Member for Girrawheen

21 FEB 2020



Dean Smith

LIBERAL SENATOR FOR WESTERN AUSTRALIA
CHIEF GOVERNMENT WHIP IN THE SENATE

3 March 2020

Hon. Sue Ellery MLC
Minister for Education and Training
Level 13 Dumas House
2 Havelock Street
WEST PERTH WA 6005

By email: Minister.Ellery@dpc.wa.gov.au

A site for the Vietnamese Cultural Centre

I write to express my support for the WA Vietnamese Community to secure a Crown Reserve site adjacent to Girrawheen Senior High School on 39 Calvert Way, Girrawheen, for the construction of a new community centre.

As you will no doubt be aware, the Vietnamese Community in Australia – WA Chapter, established as a not-for-profit organisation in 1978, represents WA's Vietnamese Community and provides the following services:

- Promotes and preserves Vietnamese culture through cultural events including the Lantern Festival, Tet Festival, and the King Hung and Trung Sisters Commemoration;
- Supports Vietnamese migrants, refugees, and families to successfully integrate into Australian society;
- Develops a communal spirit among the different associations and members of the Vietnamese community; and
- Enhances cross-cultural understanding between the Vietnamese community and broader Australian society.

I was delighted to notify WA's Vietnamese Community of the Coalition Government's \$750,000 commitment to a Vietnamese cultural centre at the commemoration of Black April on Sunday, 14 April 2019.

This announcement was a significant milestone for WA's Vietnamese community in being able to realise this long held aspiration of the community.

Representatives from the WA Vietnamese Community expressed their desire to acquire a site at Girrawheen Senior High School, where Girrawheen Avenue intersects with Marangaroo Drive.

Girrawheen Senior High School is symbolic to WA's Vietnamese Community due to its use as the Vietnamese School WA, and Girrawheen's status as the epicentre of WA's Vietnamese Community.

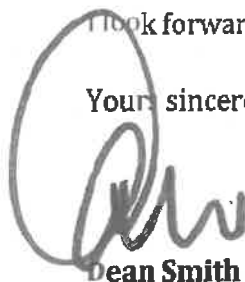
I understand that you have committed to the Department of Education undertaking an assessment of the High School site to consider the strategic future educational needs for the local area which will determine if there is land surplus to those requirements that can be released.

Following that I am advised that should surplus land be identified the Department would need to refer it to the Department of Planning, Lands and Infrastructure to manage the disposal process.

Given the \$750,000 in Commonwealth funding is available immediately, I seek your advice on the likely timeframe for the Department's assessment and any information you may be able to provide on previous experience with the Department of Planning, Lands and Heritage disposal of Department of Education land.

I look forward to your response.

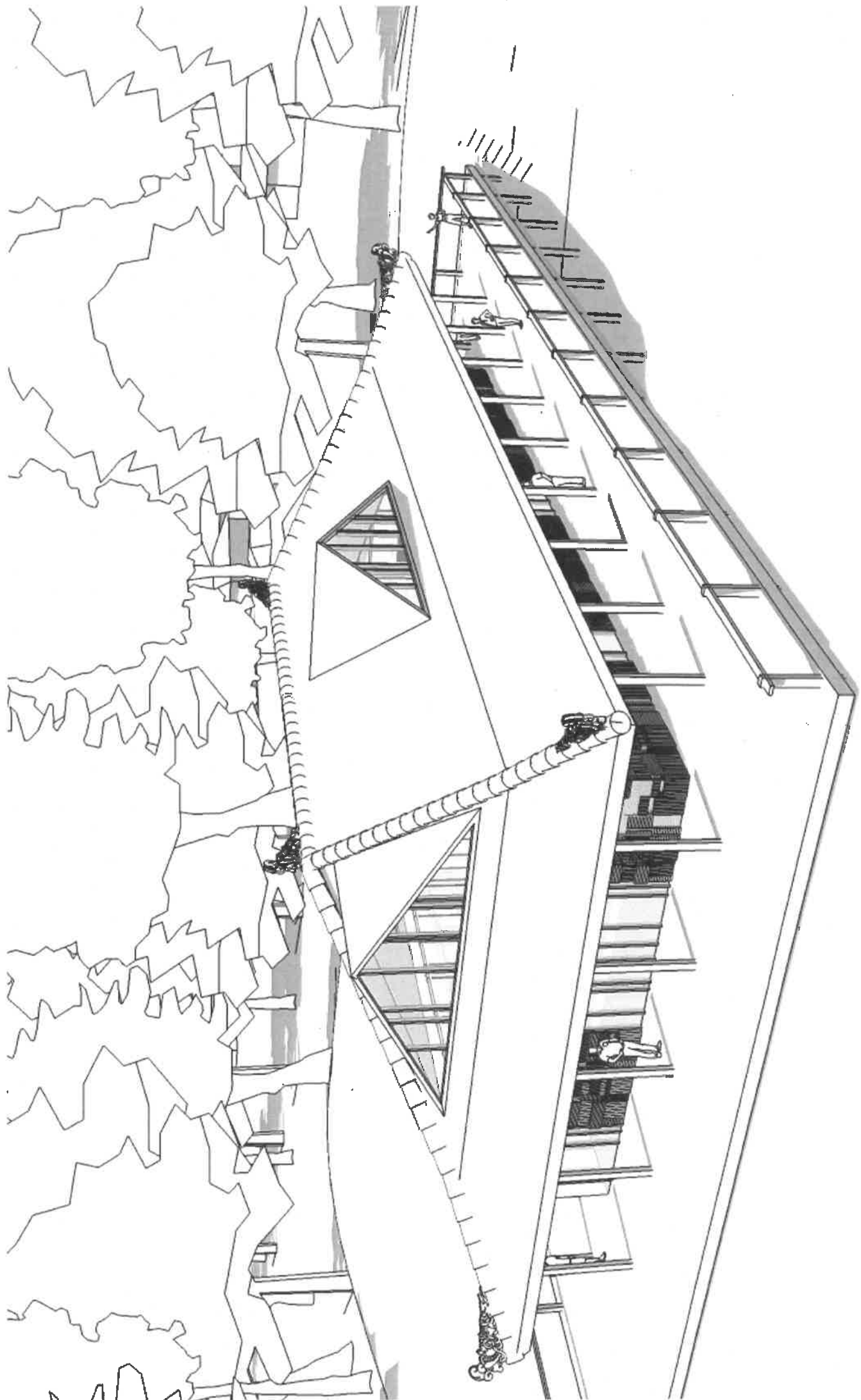
Yours sincerely

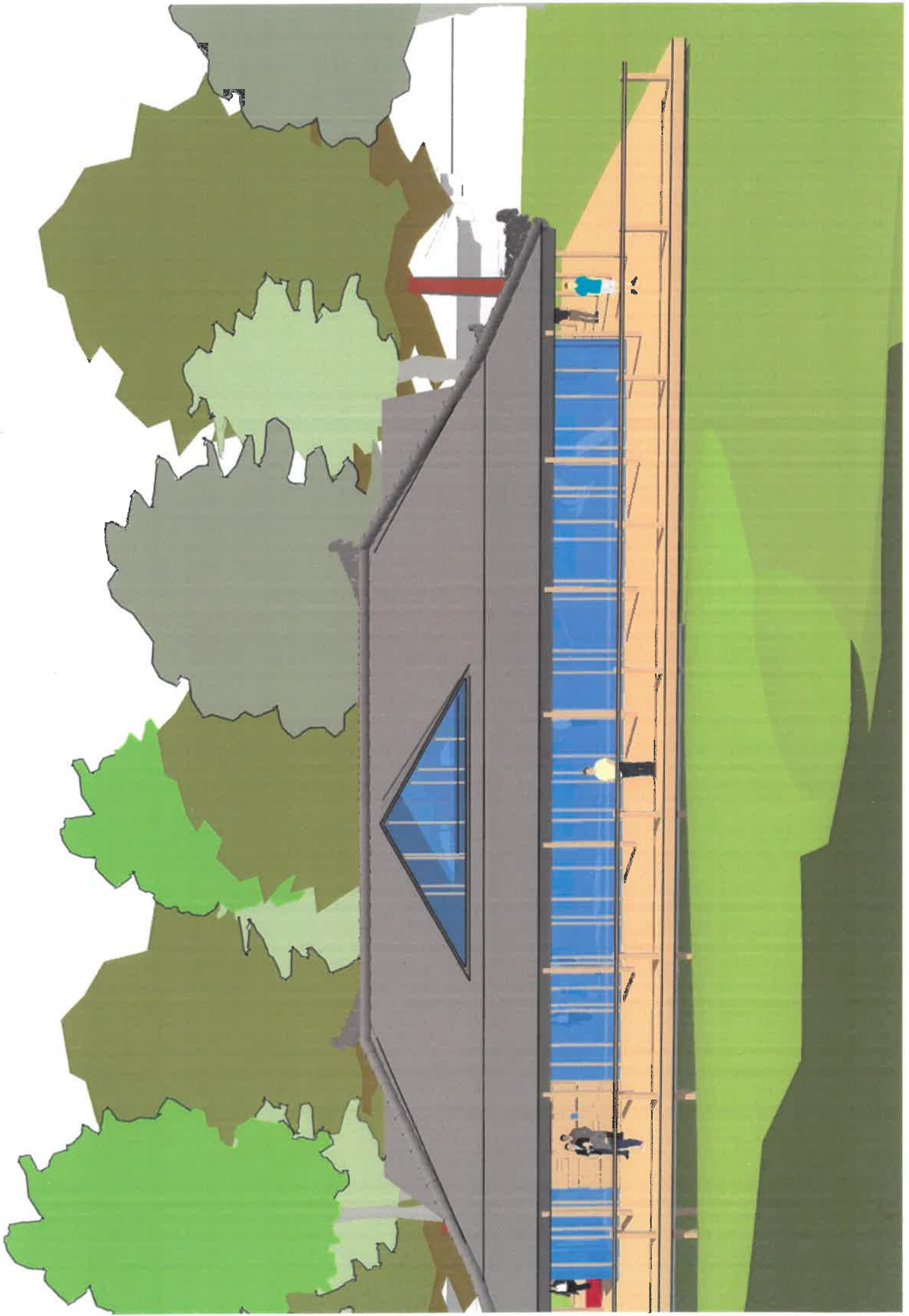
A handwritten signature in dark ink, appearing to be 'Dean Smith', written over a circular stamp or seal.

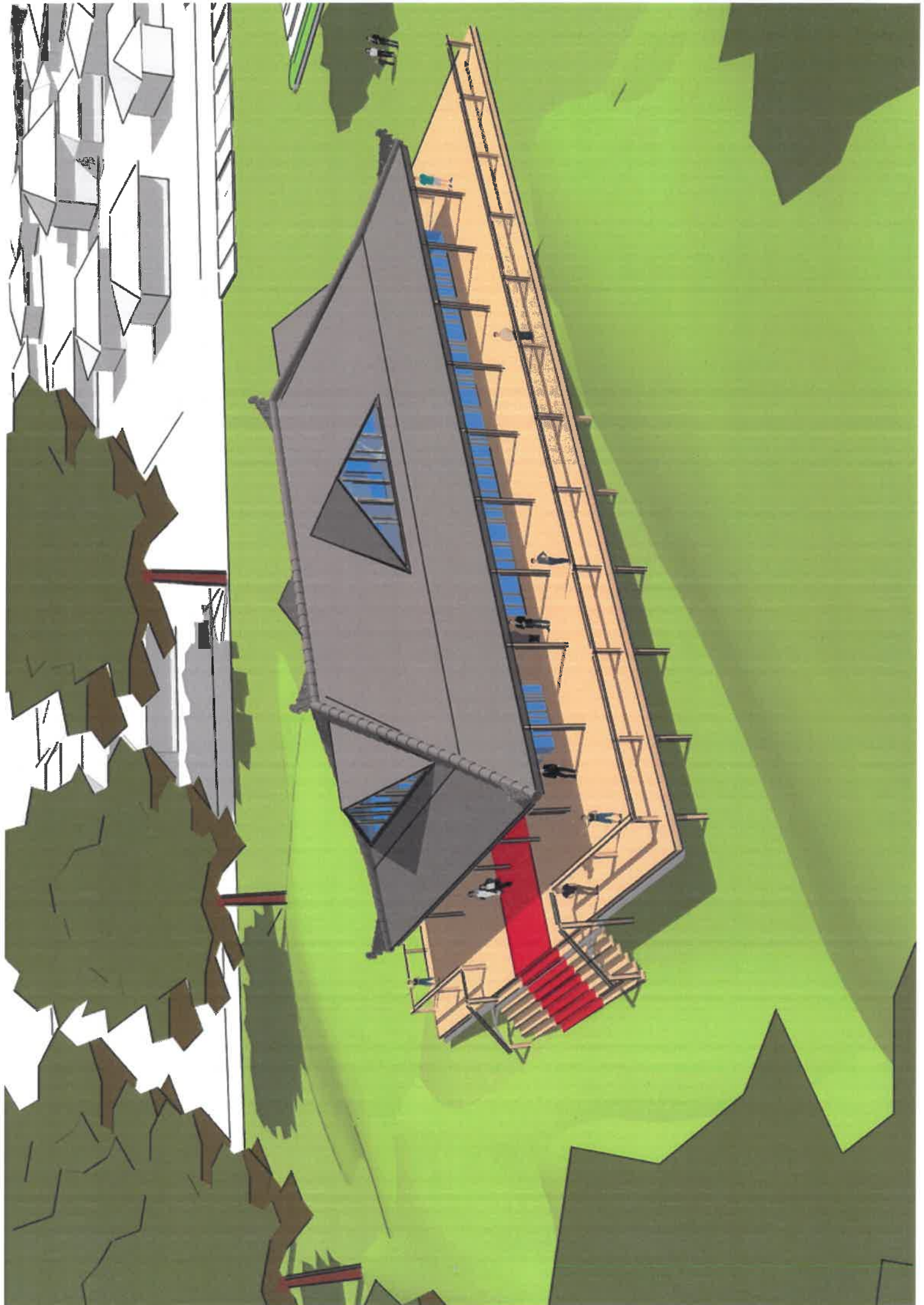
Dean Smith











KENNA Allison

From: s22
Sent: Friday, 24 January 2020 11:51 AM
To: 'vietnamesewa@gmail.com'
Subject: CDG1040 – Vietnamese Community Centre project - new Project Officer & update TBA re location for the project [SEC=OFFICIAL]
Attachments: CDG1040 - Vietnamese Community Centre - Request for Information.pdf; CDG1040 - Vietnamese Community Centre - Conceptual Plan.pdf - already provided

Good morning s22 47F

My name is s22 and I am writing to introduce myself as the new Project Officer responsible for progressing the assessment of your Community Development Grant Project: CDG1040 – Vietnamese Community Centre.

I note that in the Request for Information (RFI) you provided on 26 June 2019 and the Conceptual Plan, you stated that negotiations were under way for the acquisition of a suitable site from 47G. Could you please provide a status on the negotiations and if the purchase has been finalised. If so, could you please provide the address for the project as per Item 11 in the attached RFI.

Please feel free to contact me in the meantime if you have any issues or concerns. I will be in touch again if we require any additional information and look forward to working with you on your project.

Kind regards

s22
 Project Officer | Community Development Grants Programme
 Regional Programs | Regional Development & Local Government
 Department of Infrastructure, Transport, Cities and Regional Development
 GPO Box 594, Canberra ACT 2601
 w www.infrastructure.gov.au

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Great Cities. Strong Regions. Connecting Australians.

KENNA Allison

From: s22
Sent: Wednesday, 18 December 2019 12:43 PM
To: 'vietnamesewa@gmail.com'
Subject: CDG1040 - Vietnamese Community Centre project [SEC=UNOFFICIAL]

UNOFFICIAL

Good Afternoon s22 47F

I would like to advise that as of Friday 20 December 2019 I will be leaving the Department and the CDG Team.

You will be contacted shortly by a new Project Officer who will manage your project going forward on behalf of the Department.

I would like to thank you for all your help in progressing the project to this stage and wish you all the best for the successful completion of your project.

To ensure any questions or information you may provide reaches the new Project Officer can you please ensure emails are sent to cdg@infrastructure.gov.au as this mailbox is monitored to make sure emails reach the intended recipient.

s22
Project Officer | Contract Negotiations
Regional Programs | Regional Development and Local Government
Department of Infrastructure, Regional Development and Cities
GPO Box 594, Canberra ACT 2601

www.infrastructure.gov.au

UNOFFICIAL

KENNA Allison

From: s22
Sent: Tuesday, 8 October 2019 3:13 PM
To: 'vietnamesewa@gmail.com'
Subject: CDG1040- Vietnamese Community Centre project [SEC=UNCLASSIFIED]

Good Afternoon s22 47F

I have been assigned the Vietnamese Community Centre project to undertake a value for money assessment.

I note on the Request for Information form that you are negotiating with s22 47G to find a location/site for your project. Could you please advise if this has occurred and if so the address for your project.

Many thanks

s22
Project Officer | Contract Negotiations
Regional Programs | Regional Development and Local Government
Department of Infrastructure, Regional Development and Cities
GPO Box 594, Canberra ACT 2601

www.infrastructure.gov.au

KENNA Allison

From: CDG
Sent: Tuesday, 13 August 2019 11:37 AM
To: 4 47F
Cc:
Subject: RE: CDG Programme - Vietnamese Community Centre [SEC=UNOFFICIAL]

Good morning 47F

Thank you for providing the RFI for your project. This project has been assigned to s22 who will assess the project. will be in contact should she require further information to complete the assessment.

Regards
CDG Team

From: 47F <vietnamesewa@gmail.com>
Sent: Monday, 12 August 2019 1:39 AM
To: CDG <CDG@infrastructure.gov.au>
Subject: Re: CDG Programme - Vietnamese Community Centre

Dear Ms s22
Please find enclosed the Request for Information
It's difficult to anticipate about design or footprint when the location / site is still not materialised yet
Regards

47F President
Vietnamese Community in Australia
WA Chapter Inc.
E: vietnamesewa@gmail.com

KENNA Allison

From: CDG
Sent: Tuesday, 13 August 2019 11:37 AM
To: s22
Subject: FW: CDG Programme - Vietnamese Community Centre [SEC=UNOFFICIAL]
Attachments: Conceptual Plan.pdf; ATT00001.htm; CDG_Request_for_Information.pdf; ATT00002.htm

s22 RFI for your assessment please.
Thanks

47F
From: <vietnamesewa@gmail.com>
Sent: Monday, 12 August 2019 1:39 AM
To: CDG <CDG@infrastructure.gov.au>
Cc:
Subject: Re: CDG Programme - Vietnamese Community Centre

Dear
Please find enclosed the Request for Information
It's difficult to anticipate about design or footprint when the location / site is still not materialised yet
Regards

47F
President
Vietnamese Community in Australia
WA Chapter Inc.
E: vietnamesewa@gmail.com



Australian Government

Department of Infrastructure, Regional Development and Cities

Request for Information

Community Development Grants Programme

Before you begin

The Department is asking for information about your project proposal so that we may commence developing a Funding Agreement should the Australian Government decide to approve funding for the project. Missing or unclear information may delay the development of the Funding Agreement.

Please note that information requested in this document may be provided to relevant Commonwealth, State and/or local government agencies, organisations and individuals, including those you identify in this proposal. The purpose of this process is to substantiate your claims and/or statements, and to verify the capacity of your organisation to manage Australian Government funds and deliver the project. It will also seek comment on the viability of the proposal and, if appropriate, identify if the proposal is eligible for funding through an alternative funding stream.

Information relating to individuals will be protected under the Privacy Act 1988. Requests for access to such information, where rejected by proponents, will be dealt with under the provisions of the Freedom of Information Act 1982.

You will need to complete Request for Information and submit with required supporting documentation to support your application.

This information enables the Department to undertake a value with relevant money assessment and provide advice to the Minister prior to an Agreement being negotiated and funding being released. The Department will contact proponents if further information is required.

Should you have any questions on how to answer any part of the Request for Information please submit your query to cdg@infrastructure.gov.au.

How do I submit my Request for Information?

Complete and submit this form and the necessary support documents via email to: cdg@infrastructure.gov.au as soon as possible.

If your response is likely to include documents that cannot be sent electronically, please submit this form and all necessary documents in hard copy to:

Community Development Grants Programme
Regional Programs Branch
Department of Infrastructure, Regional Development and Cities
GPO Box 594
CANBERRA ACT 2601

REQUEST FOR INFORMATION

Organisation Details

1. Organisation details

Legal Name	Vietnamese Community in Australia – WA Chapter Inc.	ABN	78 936 522 494
Trading Name		ACN	
GST Status	Registered		

2. What is your Business Structure?

Local Government	
Incorporated Association	Incorporated
Sole Trader	
Partnership	
Company	
Trust – provide a copy of the trust deed	
Other, please specify	

3. Your bank account details. Provide details of the bank account where project funding will be deposited

Bank Name	
BSB	
Account Name	
Account Number	

47G

4. Your Organisation's Physical (registered) Address

Street Address Line 1	Units 4 and 5
Street Address Line 2	151 Brisbane Street
Suburb/Town	Perth
State/Territory	WA
Postcode	6000
Organisational Email	Vietnamesewa@gmail.com
Organisational Website	Vietnamesewa.org.au

5. Your Organisation's Postal Address

Postal Address Line 1	167 Palmerston Street
Postal Address Line 2	
Suburb/Town	Perth
State/Territory	WA
Postcode	6000

6. Authorised Person Contact Details

(e.g. CEO or the person authorised to sign Deed of Agreements)

Title (eg. Mr/Mrs/Ms/Dr)	
First Name	
Surname	
Position	President
Telephone	
Email Address	Vietnamesewa@gmail.com

47F

7. Project Manager Contact Details

(e.g. the person who will lead the implementation of your project)

Title (eg. Mr/Mrs/Ms/Dr)	
First Name	
Surname	
Position	President
Telephone	
Email Address	Vietnamesewa@gmail.com
Additional Details (Relevant to the project, qualifications, experience, and professional memberships, if applicable)	

47F

8. Key Personnel within the Organisation who will be involved in the project delivery, other than the authorised person or project manager

Title (eg. Mr/Mrs/Ms/Dr)	
First Name	
Surname	
Position	
Telephone	
Email Address	
Additional Details (Relevant to the project, qualifications, experience, and professional memberships, if applicable)	Building / real Estate Partner Experienced in building construction Property Developer

47F

9. Within the last five (5) years, has your Organisation been subject to an event such as a Government investigation, liquidation, litigation or significant change of financial position

No	
If Yes, please note which of the following events occurred and provide details below	
Government Investigation on your organisation or related entities	
Litigation or liquidation proceedings	
Significant (adverse) change of financial position not reflected in Financial statements provided	
Any other particulars likely to adversely affect your capacity to undertake this project	

Project Details

10. Project Title – Use the title from the confirmation of the election commitment. If proposing an alternative project title, provide reasons why.

Vietnamese Cultural Centre

11. Project location. If a street number is not known, please provide the Lot number.

Street Address Line 1	To be provided once negotiation successful
Street Address Line 2	
Suburb/Town	
State/Territory	
Postcode	
Longitude	
Latitude	
Federal Electorate	

12. Detailed Project Description (Describe in less than 150 words what the project is doing, ie construction of sport precinct including two Rugby League fields, six netball courts and amenities block including change rooms, public facilities, meeting rooms and cafeteria; upgrade of swimming pool to include new grandstand and children's waterpark; or installation of lighting at sports field including purchase and installation of four poles and footings, 16 x 15000W MZ lights and 16 shields and upgrade of existing power supply on site.). **PROJECT BENEFITS ARE TO BE INCLUDED AT Q14 BELOW).**

The Cultural Centre will serve as the hub for all cultural and social activities of all age groups within the Vietnamese Community and also can be shared with the public if deemed suitable by both parties.

13. If the CDG funded project is part of a larger project, please provide details below (ie CDG is funding one stage of a multi-stage project).

This CDG funding is the first step of building the Cultural Centre

14. Detail/list the economic and community benefits of the proposal (and the larger project if applicable), and how it contributes to programme outcomes.
(See Guidelines - Section 1.1 Programme Outcomes).

Economic Benefits: The Centre can bring vibrancy to the local business, adding value to the cultural and economic contributions to the multicultural fabrics. More Vietnamese will tend to live nearby so housing demands will increase.

Community Benefits

The Centre will attract all age groups because it intends to provide headquarters to each group (via an office inside the centre). This will enhance the harmony and cohesiveness of the whole Vietnamese Community in a healthy environment.

15. How do you propose to measure the economic and/or social benefit outcomes, which will be achieved as a result of the completed project.

The Vietnamese dynamic business spirit has been well proven all over the world: if we have a "home" we can be united in harmony to enrich the local public. The centre will be the hub for all Australians of Vietnamese heritage. Example in NSW, VIC, QLD, Orange County in California, Europe...have proven that when the Vietnamese gather they will boom the local business community.

16. Has your organisation prepared a Business Case/Plan, or undertaken a Feasibility Study, Market Research or Community Consultation process within the last two years in relation to this project?

No
If Yes, please supply details below. If documents have been developed please supply as evidence with your proposal.
Preliminary survey shows that if each of 22 sub-organisations has their office in The Centre, the Vietnamese public will flock to the Centre and intends to live nearby

17. How many full-time equivalent employee construction jobs and how many full-time equivalent employee ongoing jobs will be created by this project?
Please note a full-time equivalent employee (FTE) is based on an average of 1,800 hours over a 48 week period.

Total number of FTE jobs created during the project period (construction)	?	Total number of FTE jobs created long term (on-going)	1
Number of jobs that are Indigenous	0	Number of these jobs that are Indigenous	0

18. Please provide the following project dates:

Estimated Project Start Date:	Only start once the CDG contract is in place and land acquired
Estimated Project Finish Date:	Estimated within 2 years from official construction date
Estimated Construction Start Date:	Once the Funding is within reach
Estimated Construction Finish Date:	Within 2 years of construction

19. Indicate the current stage of development of your proposal. Provide any supporting documents if available (i.e. concept or preliminary designs, final designs, independent cost estimates, ready to commence tender/procurement process or preferred contractor selected and contracted for the project.)

Document	Stage of development
Concept	1 (attached)
Preliminary design	2 (pending)
Final Design	3 (pending)

Request to sell current office (Lotterwest)	4 (pending)
---	-------------

20. Identify and provide details of who will own the asset on completion. Where land and buildings are owned by a Third Party, have leasing arrangements been confirmed and secured? (Written evidence must be provided).

Organisation	Vietnamese Community in Australia- WA Chapter Inc.		
ABN / ACN	78 936 522 494		
Street Address Line 1	To be acquired		
Street Address Line 2			
Suburb/Town	(w)	(m)	(f)
State/Territory			
Postcode			
Leasing arrangements	Working with local government to acquire land		

21. Provide detail of who will manage and maintain the project after completion and who will provide the funding.

The Executive Committee of Vietnamese Community in Australia – WA Chapter Inc. and its own funding

22. Provide information on at least three projects your organisation has managed in the past five years which have received funds from either the Commonwealth, state government or local government authority (local government authority funded projects do not apply for applicants who are a local government authority).

Jurisdiction and managing Department Name	Project Name	Funding Amount
Office of Multicultural Interests	Tết New Year Celebrations	
LotteryWest	Tet New Year Celebrations	
Healthway	Tet New Year Celebration	
Vietnamese Language School	Community Language Program	

47G

Financial Details

23. What is the total project cost? (Use GST exclusive amounts)

47G

24. What is the amount of funding committed by the Australian Government? (Use GST exclusive amounts)

\$ 750,000

25. Partner funding. Complete the table with details of all confirmed funding to this project, and the status of the funding.

Partner name	ABN	Amount (GST Excl)	Cash / In Kind	Received, Confirmed, To be confirmed
Sale of current (2) unit office				

47G

26. Provide details of the arrangements in place to provide for any cost overruns or funding

shortfalls on your proposed project.

Any cost overrun will be covered by Fundraising Concerts of which the Music Clubs and many Groups have expressed the commitment to help this important project

27. Have you completed a tender/procurement process and appointed a preferred contractor or do you have a cost estimate which has been independently developed/assessed?

Please provide details below:

Not yet

28. Are there any parts of the project that have already commenced?

No

If Yes, please provide details below:

29. Budget Table (this is a summary of either the contracted Budget or quantity surveyor cost estimate)

Cost Item	Description of Cost Item	Total Estimated Cost (\$ (GST exclusive)
Research Development	Pending	In Kind
Land acquirement	Pending	
Planning / Designs	Pending	In Kind
Project management	Forming	In Kind
Building	Multiple Vietnamese professional Traders	In Kind
Materials	Pending	\$
Operating cost	Pending design and market cost estimation	\$

List of Cost Items

Planning / Design

Construction/Fit-out

Research and Development

Plant/Equipment Hire

Plant/Equipment Purchase

Government Approvals

Operating Costs (e.g. rent, computers, etc)

Wages, salary and superannuation

Consultants/contractors

Project Management

Materials

Training

Marketing/Promotion

Legal/accounting

Other Costs


NOTE1: Evidence of these costs are to be provided as a required supporting document (e.g. cost estimate, quotes, market comparisons, valuations, contracted cost, etc)

NOTE2: Australian Government Funding will not be provided for ongoing operation and maintenance costs or for salaries for existing staff members of the funding proponent organisation.

REQUIRED SUPPORTING INFORMATION

- ❑ Audited financial statements for the last two (2) years (only required for projects with a total project cost over \$80,000);
- ❑ Cash flow forecasts for the next five (5) years (only required for projects with a total project cost in excess of \$1.5 million for state or local government authorities or \$1 million for other organisations);
- ❑ Business Plan and/or Feasibility Study (if applicable);
- ❑ Project Management Plan (if applicable);
- ❑ Market research/community consultation (if applicable)
- ❑ Asset Operations Management Plan (if applicable);
- ❑ Confirmation of partnership funding including evidence of bank borrowings (if applicable)
- ❑ Evidence of third party leasing arrangements (if applicable)
- ❑ Designs
- ❑ Cost estimate or contracted cost

Legal Authorisation

I		47F	<full name of Authorised Officer>
as	President		<position/title>
of	Vietnamese Community in Australia – WA Chapter Inc.		<organisation name>
	167 Palmerston street		<postal address> >
	Perth WA 6000		

confirm that:

- ☐ I am a person authorised to make this declaration on behalf of my organisation and all relevant persons have made a full disclosure of information.
- ☐ The information provided in this form and all appended documents is complete and correct. I understand that information provided in this *Request for Information* will form the basis of the funding agreement and that giving false or misleading information is a serious offence.
- ☐ The Department of Infrastructure, Regional Development and Cities (the Department) is authorised to undertake the necessary steps to assess the proposal from my organisation by checking the information provided in this proposal, or by obtaining additional information from:
 - Departmental databases and records, including information related to previous funding provided to my organisation;
 - Other Australian Government agencies such as the Australian Taxation Office and the Australian Securities and Investments Commission;
 - State, Territory or Local Government agencies;
 - Law enforcement agencies;
 - Credit reference agencies;
 - Courts or Tribunals; and
 - Any other appropriate organisation, information source or person as reasonably required to perform background checks.
- ☐ I agree that the Department may arrange for an Independent Viability Assessment (IVA) of my project by an external adviser or consultant to the Department. Where applicable, the Department may request a yearly breakdown of costs for on-going operational and maintenance of the complete project for a minimum of five (5) years.
- ☐ To the best of my knowledge, I have disclosed (Part A Declaration of Conflict of Interest) all actual, apparent or potential conflicts of interest that would prevent my organisation from proceeding with the proposal outlined in this *Request for Information* or from entering into a Funding Agreement with the Australian Government to deliver a project which relates to this *Request for Information*.

Signed:.



47F

Date: 20 / 6 / 2019

Declaration of Conflict of Interest

Please complete either Part I or Part II of the Declaration of Conflict of Interest

Part I – No Known Conflict

I confirm that at the time of signing, to the best of my knowledge I am unaware of any actual, apparent or potential conflicts of interest that would prevent my organisation from proceeding with the proposal outlined in this *Request for Information* or from entering into a Funding Agreement with the Australian Government to deliver a project which relates to this *Request for Information*..

I undertake that if at any time I become aware that I, or any other employees or persons associated with the Vietnamese Community in Australia –WA Chapter Inc. have an actual, apparent or potential conflict of interest, then I will:

- a) immediately notify the Department of Infrastructure, Regional Development and Cities in writing of that Conflict and of the steps the Vietnamese Community in Australia –WA Chapter Inc. propose to take to resolve or otherwise deal with the Conflict;
- b) make full disclosure to the Department of Infrastructure, Regional Development and Cities of all relevant information relating to the Conflict; and
- c) take such steps as the Department of Infrastructure, Regional Development and Cities may, if they choose to, reasonably require to resolve or otherwise deal with that Conflict.

I understand that if I fail to notify the Department of any actual, apparent or potential conflicts of interest or am unable or unwilling to resolve or deal with the Conflict as required by the terms noted above, the Department of Infrastructure, Regional Development and Cities may seek to terminate any Funding Agreement established in relation to a project which relates to this *Request for Information*.

(signature)

20/6/2019

47F

20/6/2019

Part II - Disclosure of Interests

I disclose the following interests: No interests

.....
.....
.....
.....
.....

I undertake that if at any time I have an actual, apparent or potential conflict of interest, then I will:

- a) immediately notify the Department of Infrastructure, Regional Development and Cities in writing of that Conflict and of the steps the Vietnamese Community in Australia – WA Chapter Inc. propose to take to resolve or otherwise deal with the Conflict;
- b) make full disclosure to the Department Infrastructure and Regional Development of all relevant information relating to the Conflict; and
- c) take such steps as the Department of Infrastructure, Regional Development and Cities may, if they choose to, reasonably require to resolve or otherwise deal with that Conflict.

I understand that if I fail to notify the Department of Infrastructure, Regional Development and Cities of any actual, apparent or potential conflicts of interest or am unable or unwilling to resolve or deal with the Conflict as required by the terms noted above, the Department of Infrastructure, Regional Development and Cities may seek to terminate any Funding Agreement established in relation to a project which relates to this *Request for Information*.

(signature)

20/6/2019

47F

(printed name of witness)

Any information disclosed in this form will only be used by the Australian Government for the purposes of assessing CDG proposals and will be maintained in accordance with the Privacy Act 1988.

STATEMENT OF COMPLIANCE

47F

I, [REDACTED] *president of the Vietnamese Community in Australia – WA Chapter Inc.* make the following statement for the benefit of the Department of Infrastructure, Regional Development and Cities:

Having made diligent inquiries, I have reasonable grounds to believe the organisation itself, and staff working with children on behalf of my organisation in relation to the Department of Infrastructure, Regional Development and Cities grant activity:

- ▣ comply with relevant legislation relating to requirements for working with children in the jurisdiction in which they work; and
- ▣ have complied with relevant legislation in their jurisdictions relating to mandatory reporting or suspected child abuse and neglect as required or otherwise defined by state or territory legislation.

I undertake to ensure that all staff will continue to comply for the duration of any grant agreement *Vietnamese Community in Australia – WA Chapter Inc.* hold with the Department of Infrastructure, Regional Development and Cities.

Signed:

[REDACTED]

47F

Date: 20/6/2019



VIETNAMESE COMMUNITY IN AUSTRALIA – WA Chapter Inc.
CỘNG ĐỒNG NGƯỜI VIỆT TỰ DO ÚC CHÂU - TÂY ÚC

Established 1978 ABN 78 936 522 494

Date : 20/6/2019

CONCEPTUAL PLAN

Vietnamese Cultural Centre (The Centre)
Western Australia

Vision:

1. Land area preferably at least 10,000m² to house The Centre complex
2. Overall floor area of The Centre must be at least 1,200m² to 1,500m²
3. The architecture is preferably Vietnamese
4. Parking facility around The Centre with landscape and water features
5. Ecofriendly construction design

Aims:

1. to create a place to call HOME for the Australians of Vietnamese heritage,
2. To provide a hub for various physical and mental activities: indoor sports, exercise activities for the elderly, contemporary and traditional cultural practice, language studies, training place, meeting place etc....to promote healthy lifestyle, harmony and cohesiveness between different Vietnamese groups and general public
3. To create a place of unity, peace and harmony for most sub-organisations
4. To offer social functions of various nature with or without catering.

The Centre construction plan / layout must include:

1. an assembly area to accommodate 500 patrons at any one time, with stage and ceiling high enough for indoor sports (badminton, volleyball, basketball...)
2. a commercial kitchen
3. a small bar
4. Storage facilities for chairs and tables
5. Restrooms
6. Accessibility for the invalids to all areas
7. Exhibition areas for permanent and temporary artifacts
8. Small offices will be offered to most sub-organisations or associations as their headquarters
9. Onsite Caretaker living quarter if feasible

This conceptual plan relies upon the acquisition of a suitable site from the local government or state government. The negotiation is under way.

47

MD MBBS

President and Project Leader

Project Handover Worksheet

Programme Name:	Community Development Grants Programme
Proponent:	Vietnamese Community in Australia- WA Chapter Inc.
Project:	Vietnamese Community Centre project
Project ID:	CDG1040
Proponent Contact Name:	
Proponent Contact Phone Number/email:	47F

New Project Officer:	
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Project Status/comments and issues *(issues relating to payments, reports and variations)*

Acquisition of a suitable site from	Negotiation underway.
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Proponent issues - risk/s *(Proponent's relationship/responsiveness to/with the Department)*

--

Sensitivities *(If applicable)*

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Action Required

Follow up with proponent.

Handover officer

Name:	Signature:	Date:
47F		18 December 2019

Please ensure the following has been completed:

☒ File/s have been folioed.

(Note all pages with text need to be folioed. Up to 400 double sided folios per file. Then order a new file part)

☒ Project Index Sheet has been completed as much as possible and is retained as the top folio on the file.

☒ Sharepoint is up to date.

FILE NOTE

CDG1040 – Vietnamese Community Centre Project

I rang 47F [redacted] President of the Vietnamese Community Centre in WA on 27/2 regarding progress on the RFI for the Vietnamese Community Centre project and my email of 24/1. He was not available but his secretary gave me an alternate contact number at the Vietnamese Community Centre – [redacted]. I also left a message there for [redacted] to call me.

47F [redacted] returned my call on at 1.15 pm on 28/2 and provided the following advice:

47F

- [redacted] is still the main contact person for the project – [redacted] and email vietnamesewa@gmail.com;

47G

- The project is supported by local MPs and MLAs, in particular Margaret Quirk, MLA, Member for Girrawheen (WA Labor) [redacted] and will be meeting with the Minister soon on their behalf; and
- They have requested an architect's impression for the project.

47G

47F I asked [redacted] to confirm this information by way of an email and he asked me to re-send my email dated 24/1/20 to him which I did. I also told him that my initial assessment of the RFI they submitted on 26/6/2019 needs some additional information and/or clarification and that I would follow this up asap with a further email.

[redacted]
Project Officer
CDG – Regional Programs

28 February 2020

Project Handover Worksheet

Program Name:	Community Development Grants Programme
Grantee:	Vietnamese Community in Australia Western Australia Chapter Inc
Project:	Construction of Vietnamese Community Centre
Project ID:	CDG1040
Grantee Contact Name:	[REDACTED], President Vietnamese Community Centre WA
Grantee Contact Phone Number/email:	[REDACTED] 47F vietnamesewa@gmail.com
RM Electronic File #	[REDACTED]
New Project Officer:	

Project Status/comments and issues *(issues relating to payments, reports and variations)*

26/3/20 - advised grantee 47F is leaving the Department and CDG on 27/3 and new Project Officer will be appointed.

19/3/20 - acknowledgment sent. Advised grantee Department is still waiting on confirmation of land acquisition before we can progress the funding assessment.

18/3/20 - Grantee provided supporting documents including letters of support and vision of how the Cultural Centre would look like once the land is acquired. Awaiting confirmation of land purchase for the project.

28/2/20 - Contacted grantee by phone - progress made on land acquisition. [REDACTED] 47F to confirm via email. See File Note. 47G

27/1/20 - to follow up with grantee - no response to email.

24/1/2020 - sent intro email and requested RFI update re site for the project and the address.

13/1/20 - Project allocated to JG.

Grantee issues - risk/s *(Grantee's relationship/responsiveness to/with the Department)*

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Sensitivities *(If applicable)*

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Action Required

Awaiting confirmation of land acquisition of the project. Ensure all relevant documents have been saved to RM.

Handover officer

Name: s22 [REDACTED]	Signature:	Date: 26/3/20
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Please ensure the following has been completed:

- ☒ All documents have been saved into G drive and RM.
- ☒ Sharepoint is up to date.

s22

From: [REDACTED]
Sent: s22 Monday, 2 March 2020 2:12 PM
To: [REDACTED]
Subject: Vietnamese Community Centre project (CDG1040)
 [SEC=OFFICIAL]

OFFICIAL

Hi s22

It appears the date of the signed letter is 9/04/2019. This was already in the SharePoint number showing all the current information on the project

Thanks
 Thomas

OFFICIAL

From: C [REDACTED] s22
Sent: Monday, 2 March 2020 11:33 AM
To: J [REDACTED]
Subject: s22 Vietnamese Community Centre project (CDG1040) [SEC=OFFICIAL]

OFFICIAL

Hi s22

I am currently assessing the Request for Information from the Vietnamese Community in Australia – CDG1040. The attached letter from the Minister is undated and I have been unable to locate this document on PDMS.

Could you please let me know the date when the letter was signed.

Thanks

s22

Project Officer | Community
 Development Grants Program
 Regional Programs | Regional
 Development & Local Government
 | Local Government Division
 Department of Infrastructure,
 Transport, Regional Development
 and Communications

s22

GPO Box 594, Canberra ACT 2601



Australian Government

**Department of Infrastructure, Transport,
 Regional Development and Communications**

The department proudly acknowledges the Traditional Owners and Custodians of Australia, and their continuing connections to the land, waters and communities. We pay our respects to them and to their Elders past, present and emerging.



The Hon Michael McCormack MP

**Deputy Prime Minister
Minister for Infrastructure, Transport and Regional Development
Leader of The Nationals
Federal Member for Riverina**

MS19-000548

Mr Anh Nguyen
President
Vietnamese Community in Australia
Western Australia Chapter Inc.
Unit 4-5, 155 Brisbane Street
NORTHBRIDGE NSW 2063

Dear Mr Nguyen

I am writing to confirm the Australian Government's commitment to provide up to \$750,000 for the Vietnamese Community Centre project (the Project).

The commitment will be delivered by the Department of Infrastructure, Regional Development and Cities through the Community Development Grants Programme (CDG).

The Australian Government is committed to supporting local communities to prosper and grow. Local infrastructure projects are critical if we want to boost economic growth and improve local amenities and facilities.

A Departmental Officer will contact you shortly to discuss the next steps. This includes undertaking any final due diligence and preparing a Deed of Agreement. Whilst this letter confirms the commitment to your project, funding of \$750,000 is contingent upon the execution of a Deed of Agreement.

I recommend that you do not enter into financial commitments or begin work on the project until such time a Deed of Agreement has been signed with the Australian Government. Please note that the contents of this letter should be kept confidential until a Deed of Agreement is signed with the Australian Government.

I wish you every success and look forward to seeing the project completed.

Yours sincerely

A handwritten signature in blue ink that reads "Michael McCormack".

Michael McCormack